

PC2

Contact Officer: Richard Farnhill - Tel. 01484 221713

**KIRKLEES COUNCIL**  
**PERSONNEL COMMITTEE**

**Tuesday 4 February 2014**

Present: Councillor Khan in the Chair  
Councillors D Hall, Light, K Pinnock and Sheard

- 1 Membership of the Committee**  
Apologies for absence were received from Councillors McBride and Walton.
- 2 Minutes**  
The Minutes of the meetings of the Committee held on 18 February and 22 May 2013 were agreed as a correct record.
- 3 Interests**  
No interests were declared at the meeting.
- 4 Admission of the Public**  
It was agreed that Agenda Items 8 and 9 - Senior Management Structure of the Council in 2014 and Assistant Director – Secondment be taken in private session due to reports containing confidential information.
- 5 Deputations/Petitions**  
No deputations or petitions were received.
- 6 Public Question Time**  
No public questions were asked at the meeting.
- 7 Exclusion of the Public**  
**RESOLVED** - That acting under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the under mentioned Minutes.
- 8 Senior Management Structure of the Council in 2014**  
(Exempt information relating to a particular employees, the public interest in maintaining the exemption, which would protect the rights of the individuals under the Data Protection Act, outweighs the public interest in

disclosing the information providing greater openness in the Council's decision making)

Personnel Committee considered a report setting out proposed changes to the Council's Senior Management structure to be made in 2014 and making recommendations on the process to be used to implement the proposals. Personnel Committee indicated their approval in principal to the proposals in the report and asked that a further report be submitted in June 2014 setting out detailed proposals on the approach to be taken to the recruitment processes required to implement the proposals.

**RESOLVED -**

(1) That the overall direction of travel as set out in the considered report in relation to senior management structure arrangements be supported.

(2) That the Chief Executive be asked work on the production of a job description in accordance with the proposed arrangements in the considered report and that a proposal in relation to the approach to recruitment be designed and brought back to Personnel Committee in June 2014.

**9**

**Assistant Director – Secondment**

(Exempt information relating to a particular employees, the public interest in maintaining the exemption, which would protect the rights of the individuals under the Data Protection Act, outweighs the public interest in disclosing the information providing greater openness in the Council's decision making)

Personnel Committee considered a report providing an update on the current position in relation to the secondment of the Assistant Director Innovation and Efficiency to West Yorkshire Joint Services. The report made specific recommendations on the contract of the Assistant Director Innovation and Efficiency, whereby the contract would be extended to September 2014 in line with the seconded post at West Yorkshire Joint Services.

**RESOLVED -**

(1) That the proposal as set out in the considered report to extend the contract of the Assistant Director Innovation and Efficiency until September 2014 be approved.

(2) That Authority be delegated to the Chief Executive to further extend the contract of the Assistant Director Innovation and Efficiency subject to the costs of the post being met by West Yorkshire Joint Services.

PC1

Contact Officer: Andrea Woodside - Tel. 01484 221000

**KIRKLEES COUNCIL**  
**PERSONNEL COMMITTEE**

**Wednesday 4 June 2014**

Present: Councillor Sheard (in the Chair)  
Councillors Bolt, Calvert, Cooper D Hall, Light, McBride, Pandor and N  
Turner

**1 Admission of the Public**

The Committee determined that the business for the meeting be considered in public.

**2 Sub-Committee and Appointment of Chairs thereof**

It was moved by Councillor Sheard, seconded by Councillor Pandor and

**RESOLVED –**

(1) That the appointment of the Employee Relations Sub-Committee be approved; that this Sub-Committee should not be in accordance with the requirements of Sections 15 and 16 of the Local Government and Housing Act 1989; that the membership be as set out in the report at Item 13 of the Agenda of Annual Council.

(2) That Councillor Sheard be appointed as Chair of the Sub-Committee.